

**BRITISH ATHLETICS SUPPORTERS CLUB**  
**ANNUAL GENERAL MEETING**

**Minutes of the meeting held at the Brandon Hall Hotel, Brandon  
on Saturday 18th November 2017 at 1.15pm**

The meeting was called to order and the voting procedure whereby only guarantors can vote was explained by the Chairman John Standerline. Attention was drawn to the list of guarantors and members were invited to become guarantors by signing up.

1. **Apologies** for absence had been received from:

Sally Buxton, Linda Baylis

Apologies were also received from Hannah Cockcroft, who was due to be a Dinner Guest.

2. **The Minutes of AGM held on 19<sup>th</sup> November 2016 were approved.**

Proposed

Philip Andrew

Seconded

Julian Hawes

3. **Chairman's Report**

The Chairman welcomed members and thanked them for another good attendance and gave his annual report. In particular he highlighted the new-style programme, and thanked Michelle Kingston-Malone and Malcolm Egner for their work on this.

The Chairman took over the role in November 2016, and thanked Philip Andrew for assistance in the handover. The Chairman also thanked the members for their support and also the Committee for their hard work – in a big year for British Athletics.

Several events were held for members, social events at the Indoor Trials & Birmingham Indoors, and then the Members Lounge at the London 2017 event. In addition, a very successful Q&A was held with Seb Coe and Richard Bowker, attended by more than 150 members. We are looking to extend these events into 2018. Further to the Seb Coe event, Seb appointed staff to communicate with Supporters' Groups, Paul Hardy, Director of Competitions and Events and Fanny Boquillet, Competitions and Events Information & Knowledge Manager.

During 2017 we worked closely with UKA and T&F and Jamin to provide tickets to all of the events, and looking forward we already have plans in place for the 2018 ticketing.

We have continued to support athletes through our award schemes this year – 6 athletes winning the Breakthrough award, 9 athletes winning the new Athlete of the Meet award and also our Young Athlete awards as usual. We also made 13 bursary awards to coaches and officials. All of this is made possible by members donations for which we are very grateful.

The Due Diligence Committee has been busy this year, liaising with organisations that members use (T&F and Jamin). The aim is to give members confidence that an organisation is compliant with legislation, is financially solvent and has appropriate insurances in place to protect payments made by clients before they travel and ensure repatriation in the event of the failure of a service provider once they have started their travel. The due diligence comprises ensuring that the travel company complies with the requirements of The Package Travel, Package Holidays and Package Tours Regulations 1992. They also ensure that the companies have full insurance for all services provided to travellers protecting travellers' monies and ensures repatriation in the event of failure of the travel company or when the traveller is overseas, and that they provide clients with an insurance schedule and confirmation premiums are paid. They should ideally have ATOL bonding or similar arrangements.

After the initial due diligence the committee makes contact with Preferred Provider to ensure that:-

- Insurances remain paid
- ATOL Licence etc still valid
- Web site content remains valid
- The company has official authority to sell the tickets / travel they advertise

We were proud to introduce our members Photographic competition this year – we had over 72 entries.

4. **Presentation of accounts**

A presentation of the draft accounts was made by Jillian Taylor, the Treasurer. The Accounts showed an income of £55,174 and expenditure of £64,939 giving rise to a deficit of £9,765. The deficit, which was noted to be planned to take account of the very active “athletics year”, was easily covered by existing reserves. The income was made up of Subscriptions (65%), Donations (5%), Endowment (2%), Annual Dinner income ((prior to expenditure) (27%) and Bank interest (1%). The expenditure was made up of Members Services (53%), Members Events (24%), Awards & Bursaries (13%), Marketing (4%), Committee and Expenses (4%) & Accountants fees (2%). Per member this represents income of £27.34, expenditure of £32.18 and running costs of £1.82

The Treasurer explained the role of the external accountants as follows :-

- BASC are exempt from Audit requirement as a ‘small company’
- They prepare the Accountants Report in regulatory format, but no opinion is expressed on the statements
- They ensure that the financial statements are in accordance with FRS 102

**The accountants provided JS with an e mail explaining their accountancy work greater depth the details of which were provided on a slide within the presentation.**

Regarding Corporate taxation, at the AGM in 2016 the Accounts were presented in draft form, pending resolution of the club’s tax status. The Company secretary subsequently confirmed that the HMRC consider us ‘dormant’ for Corporation Tax purposes. A slide was provided to the Meeting of the Company secretary’s confirmation.

In more detail:-

- The Awards, Sponsorship & Bursaries paid out £8,043, including Rising Star, Athlete of the Meet, and the Annual awards, Vault Britain & Javelin Fest sponsorship, and the Bursary Awards (27 applicants & 13 paid out)
- in respect of Members Services, the London 2017 expenses have increased the running costs per member, this included the Q&A session with Lord Coe, as well as the Members Lounge (both of which were well received by members)
- Balance Sheet - in summary we have a cash balance of £70,822, and taking into account the creditors & debtors, we have net assets of £43,351.

It was noted that copies of the Financial accounts, and AGM presentation would be available in hard copy after the meeting. The presentation and the signed financial accounts would also be available on the Club’s website during the following week. The Chair requested the draft accounts be adopted.

Proposed Jeanette Ashton                      Seconded                      Jill Mayers

## **5. Fixing of Subscriptions for 2018/2019**

In view of the healthy financial position of the club, due to the hard work of the committee to keep costs down, the Directors recommend that, having been held at the same level now for 10 years (with the exception of overseas rates), subscription levels for all categories should again remain unchanged for 2018/19. This was agreed by all present.

## **6. Proposed Changes to the Memorandum & Articles of Association**

The recent charity review has highlighted that the BASC M&A required review and updating, this has been started and is available in draft format, this will continue in the New Year. Copies of the draft document were available for members.

## **7. Election of Officers**

After several years of looking after the new members, Chris Bradford is standing down; John thanked Chris for his work both with new members, and his committee contributions, as well as thanking Jean Bradford for her support.

The remainder of the Committee were happy to continue in their roles for another year.

The Chairman sought additional Committee members from those present, none were forthcoming. The following members were therefore re-elected to the Committee:-

John Standerline,  
Philip Andrew,  
Richard Dear  
Marc Hope,  
Jon Mason,  
Jackie Sibthorp,  
Jillian Taylor,  
Jack Miller,  
Malcolm Egner,  
Rhydian Darcy

Proposed      Julian Hawes      Seconded      Jeanette Ashton

## 8. Any Other Business

Further to Chris's resignation, there are several roles which require additional support – so if anyone can assist – then please have a word with John. The roles include looking after the stand at both the Indoor & Outdoor events and also support with our presence on social media.

The Committee are looking at a proposal from John Skevington to introduce a 'Young Member' category of membership, more details will be available in the new year.

Jack Miller has been approached with regard to making the National Championships more attractive to fans, and is preparing a composite response, please pass any constructive ideas onto Jack.

The meeting concluded at 14:30pm